



SFIVET

SWISS FEDERAL INSTITUTE FOR
VOCATIONAL EDUCATION AND
TRAINING

*Swiss excellence in vocational
education and training*

Module descriptions – Certificate of Advanced Studies SFIVET Transferring Elements of the Swiss System of Vocational Education and Training (CAS TRANSFERRING ELEMENTS OF SWISS VET)

Advanced study programme leading to issuance of the CAS

Modules

Module 1: Reflecting on success factors of VET systems (basic module)	5 ECTS credits
Module 2: Optimising elements of VET in one's own country (transfer module)	5 ECTS credits

Guidelines

Guidelines for advanced study programmes leading to issuance of module certificates as well as CAS, DAS or MAS qualifications

Commencement

This module description shall come into effect on 25 November 2016



Module 1

Module title	Reflecting on success factors of VET systems (basic module) Module 1 is part of the advanced studies programme <ul style="list-style-type: none"> - CAS TRANSFERRING ELEMENTS OF SWISS VET
Module level	A Advanced level course Module to improve and consolidate technical competence
Module type	C Core course Module from the core field of a study programme
No. of ECTS-credits	5 ECTS credits
Thematic fields	Vocational Education and Training System (VET System), Public Private Partnership, Permeability, Competence orientation
Learning hours <ul style="list-style-type: none"> - Classroom instruction - Self-study - Qualification procedure 	150 Learning hours <ul style="list-style-type: none"> 60 hrs. 10 sessions comprised of 6 contact hours each 40 hrs. Self-study (preparation and follow-up) 50 hrs. Essay
Content	<ul style="list-style-type: none"> - Success factors of dual-track VET systems - Overview of Swiss VPET system: focus on upper-secondary level VET - Roles and tasks of various VET actors (state, private sector - namely professional organisations-, education institutions, teachers and trainers) - Legal basis - Financing of VET - Overview of current VET challenges (e.g.: needs of private sector; permeability; support for slow and fast learners; training of teachers and trainers; current teaching concepts) - Assessing transfer potential: identifying, assessing and testing aspects of VET that could be transferred to one's own country
Learning objectives	<ul style="list-style-type: none"> - Understanding the structure, actors and constitutive aspects of VET systems in Switzerland; - Clarifying important influencing factors of dual-track VET systems; - Analysing current VET challenges in one's own country using specific examples; - Reflecting upon one's own VET system on the basis of elabo-



	<p>rated principles and addressing associated challenges;</p> <ul style="list-style-type: none"> - Identifying and reflecting upon value systems that underpin various VET systems.
Examination procedure	<p>Essay</p> <ul style="list-style-type: none"> - Case study: discuss ways in which one's own VET system could be optimised on the basis of the success factors learnt in the module <p><u>Length</u></p> <ul style="list-style-type: none"> - 7 to 10 pages; max. 15,000 characters <p><u>Deadline</u></p> <ul style="list-style-type: none"> - The essay must be turned in to the director of studies no later than 2 months after completion of the module <p><u>Assessment criteria</u></p> <ul style="list-style-type: none"> - Objectives and structure of essay are clearly structured and understandable; - Content is presented in a plausible manner; - Key explanations and arguments are adequately covered and presented clearly; - Careful thought has been given to which success factors can be applied in one's own country and the line of reasoning is easy to follow.
Prerequisite knowledge or modules	None
Subsequent modules	Module 2: Optimising elements of VET in one's own country
Teaching and learning methods	<ul style="list-style-type: none"> - Preparation through self-study; - Contact hours in the classroom to present basic concepts; - Interactive ways of deepening knowledge (e.g. group discussions, discussions with experts, participation in partner or group projects, visits with VET stakeholders); - Consolidation through self-study and essay; - Work on a case study; - Drafting of an essay (case analysis).



Module 2

Module title	Optimising elements of VET in one's own country (transfer module) Module 2 is part of the advanced studies programme <ul style="list-style-type: none">- CAS TRANSFERRING ELEMENTS OF SWISS VET
Module level	A Advanced level course Module to improve and consolidate technical competence
Module type	C Core course Module from the core field of a study programme
No. of ECTS-credits	5 ECTS credits
Thematic fields	Educational Sociology, Corporate social responsibility, orientation to labour market needs, Educational Policy
Learning hours <ul style="list-style-type: none">- Classroom instruction- Self-study- Qualification procedure	150 learning hours <ul style="list-style-type: none">40 hrs. (5 sessions comprised of 8 hours each)50 hrs. Self-study (preparation and follow up)60 hrs. Essay
Content	<ul style="list-style-type: none">- Relation between society and politics, between VET systems and the labour market, roles and training of VET actors- VET from a pedagogical-didactic perspective (e.g. development of training plans, various training concepts, competence-based approaches to learning)- Preparations for transfer: influencing and changing VET systems
Learning objectives	<ul style="list-style-type: none">- Identifying the possibilities and limitations of transferring aspects of dual-track VET;- Deciding which aspects can most readily be transferred to one's own country;- Describing possible ways in which these aspects may be transferred to one's own country;- Assessing possible VET policies that could be introduced in one's own country;- Work on selected issues by applying the principles learned throughout the module;



Examination procedure	Essay <u>Length</u> <ul style="list-style-type: none">- 7 to 10 pages; max. 15,000 characters <u>Deadline</u> <ul style="list-style-type: none">- The essay must be delivered to the director of studies no later than 2 months after completion of the module <u>Assessment criteria</u> <ul style="list-style-type: none">- Objectives and structure of essay are clear and understandable;- Content is presented in a plausible manner;- Key explanations and arguments are adequately covered and presented clearly;- Transfer possibilities and measures are presented in a plausible and clear fashion.
Prerequisite knowledge or modules	Module 1: Reflecting on success factors of VET systems
Subsequent modules	None
Teaching and learning methods	<ul style="list-style-type: none">- Preparation through self-study;- Contact hours in the classroom to present basic concepts;- Interactive ways of deepening knowledge (e.g. group discussions, discussions with experts, participation in partner or group projects, visits with VET stakeholders);- Consolidation through self-study and transfer work;- Work on an individual case;- Drafting of an essay for transfer work.